

# Facility Use Fees-Nonprofit

Oregon City - 19600 Molalla Ave, Oregon City, OR 97045 · Events Office - 503-594-3308 · Athletics Office - 503-594-6394

Harmony Campus - 7738 SE Harmony Road, Milwaukie, OR 97222 · 503-594-0640

Wilsonville Campus - 29353 SW Town Center Loop East, Wilsonville, OR 97070 · 503-594-0790

Full Day Nonprofit Rate: Over 5 Hours of Use				
	Classrooms	Conference Rooms	Specialty Rooms	Specialty Areas
<b>Oregon City Campus</b>	<ul style="list-style-type: none"> <li>· Classrooms seating up to 35</li> <li>· Classroom seating up to 50</li> </ul>	<ul style="list-style-type: none"> <li>· Dye 126</li> <li>· McLoughlin 226</li> <li>· DeJardin 206</li> <li>· CC 126</li> <li>· Roger Rook 117</li> <li>· Training Ctr. 124</li> </ul>	<ul style="list-style-type: none"> <li>· Literary Arts Ctr. – RR220</li> <li>· Lecture Hall – P101</li> <li>· Pauling Lobby</li> <li>· Board Room – CC127</li> <li>· Computer Labs</li> <li>· Choir Room</li> <li>· Recording Studio</li> </ul>	<ul style="list-style-type: none"> <li>· Parking Lots</li> <li>· Quad</li> <li>· Outdoor Areas</li> <li>· Niemeyer Lobby</li> <li>· Auditorium – M121</li> <li>· Community Center</li> <li>· Leroy Anderson Rm.</li> <li>· ITC 203 A/B</li> </ul>
<b>Harmony Campus</b>	<ul style="list-style-type: none"> <li>· Classrooms seating up 40</li> </ul>	<ul style="list-style-type: none"> <li>· All Harmony West &amp; Harmony East Conference Rooms</li> </ul>	<ul style="list-style-type: none"> <li>· Computer Labs</li> <li>· Harmony West Lobby</li> </ul>	<ul style="list-style-type: none"> <li>· Parking Lots</li> <li>· Community Room</li> <li>· HW120/130 Combined</li> <li>· Harmony East Lobby</li> </ul>
<b>Wilsonville Campus</b>	<ul style="list-style-type: none"> <li>· Classrooms seating up to 40</li> </ul>	<ul style="list-style-type: none"> <li>· All Wilsonville Conference Rooms</li> </ul>	<ul style="list-style-type: none"> <li>· Computer Labs</li> <li>· W108B</li> <li>· W111/112</li> </ul>	<ul style="list-style-type: none"> <li>· Parking Lots</li> <li>· The Commons</li> </ul>
<b>Price</b>	\$175	\$150	\$350	\$400
½ Day Nonprofit Rate: Up to 5 Hours*				
<b>Price</b>	\$125	\$110	\$250	\$285

- Weekend rates for all locations are increased by 25% and may be assessed an additional staffing fee
- Custodial support fees will be charged, regardless of space type, based on the number of expected participants (see fee schedule below). For events taking place on multiple consecutive days, the custodial setup will be waived for the second day and beyond, if the setup is the same as the first day
- No mid-event changes to setups
- Smart media podiums and technology such as microphones and document camera are included in all pricing. Not all media available in all locations

\*Facilities/areas requiring setup are available at full-day rate only on Oregon City and Harmony Campuses

Oregon City - Gregory Forum (Full Day Only)		
One Section	Two Sections	Three Sections (includes lobby)
\$500	\$650	\$800

**Oregon City - Osterman Theatre**  
 Osterman Theatre rents for \$800 for a full-day nonprofit plus \$25/hr with a 3-hour minimum for a required theatre tech supervisor to run lights and sound for your event.

**Oregon City – Music Recording Studio**  
 See “Specialty Rooms” section for rental fee, plus \$25/hr with a 3-hour minimum for a required studio tech to be present during the entirety of your event. Studio is also rentable by the hour at \$60/hr plus the studio tech fee. Recording engineer available upon request at \$40/hr.

**Oregon City - Randall Gym**  
 Our Gymnasium rents for \$100 per hour which includes a required athletics supervisor for the duration of the event. Some fees can be negotiated on a case-by-case basis. Please contact Athletics at 503-594-6394

Oregon City - Environmental Learning Center (ELC)			
Lakeside Hall	Pavilion	Amphitheater	½ day rates available on individual spaces only
\$400	\$320	\$320	
\$285	\$230	\$230	

Rental of all three areas: **Lakeside, Pavilion & Amphitheater**, are available for full-day only at a rate of \$1000 and will be assessed a minimum fee of \$300 for staffing, maintenance, and/or logistics fee depending on the size, nature and scope of event.

## All Campus Custodial Fee Schedule

Custodial Fees (external nonprofit, for-profit and sponsored events)		
Number of Participants	Set Up Fees (If required by space & use. No self-setup is allowed)	Custodial Cleaning & Supplies Fee
1-19	N/A	\$20
20-49	\$60	\$50
50-99	\$80	\$70
100-199	\$100	\$80
200-299	\$120	\$100
300-399	\$150	\$150
400+	TBD	TBD
Overtime Rate		\$40/hr